



## Why Gibbes?

The venue for your event can add immensely to its significance. Whether you are planning a small social gathering or an elaborate wedding, consider the Gibbes Museum of Art as the unique backdrop for an amazing day.

## History

At the end of the 19th century, James Shoolbred Gibbes created a legacy by opening the doors of the Gibbes Museum of Art to the public. Located along the Museum Mile in Charleston's historic district, the museum offers visitors the opportunity to explore stories of the South as seen through painting, sculpture, photographs, and more. The Gibbes' permanent collection consists of over 10,000 works, principally American, with a Charleston or Southern connection.

## Artistic Flair

The Gibbes' Beaux Arts-styled building offers a wide variety of spaces that can be tailored to your function. From a collection of intimately charming galleries to a 12,460 square foot urban courtyard shaded by Magnolia and Crepe Myrtle trees, there is truly a fit for every occasion. The museum's unique spaces and spectacular selection of art bring a signature flair and an added dimension to your special event.



## Rental Facilities

### The Courtyard

Nestled behind the Gibbes is a stunning garden hideaway, perfect for larger social gatherings. The Courtyard is a spectacular slated urban garden, canopied by beautiful trees native to Charleston. From weddings, receptions, large cocktail-style gatherings to exquisite seated dinners complete with live music, dancing or performances, the Courtyard is a gorgeous, one-of-a-kind spot for your unique event.

#### Specifications

- Standing capacity: 400
- Seated capacity: 275
- Gibbes Security Staff: 2

### The Galleries

The museum's galleries are filled with paintings, prints, photographs, miniature portraits, and sculpture which provide a unique atmosphere for any occasion. The Alice Smith Gallery, the largest gallery on the museum's first floor, is a perfect setting for an intimate occasion or cocktail party, while the Main Gallery and Rotunda on the second floor are an ideal space to hold a lecture or wedding ceremony.

#### Specifications

##### **Alice Smith Gallery** (First Floor)

- Standing capacity: 150
- Seated capacity: 100
- Gibbes Security Staff: 2

##### **Main Gallery & Rotunda**

- Standing capacity: 300 Main Gallery / 200 Rotunda
- Seated capacity: 215 Main Gallery / 100 Rotunda
- Gibbes Security Staff: 2

## Rental Rates

### Friday and Saturday Rates

- Entire Museum & Courtyard: \$7,500
- First Floor Galleries & Courtyard: \$6,500
- First Floor: \$3,000; or \$1,000 per hour

All rental pricing is based on a four (4) hour event, excluding set-up and tear-down.

*Please ask about our weekday rates and special rates for members, nonprofits, and government organizations.*

## Preferred Professionals

Finding the right professional for your event can be challenging. Superior in their field, the following industry leaders have been hand selected to complement and enhance your occasion. Please note that the museum has final approval over all vendors. Please discuss your vendor choices well in advance of your event with your Gibbes Museum of Art Rental Events Coordinator.

*Suggestions for florist and bar service companies available upon request.*

### Event Planners

#### **A Charleston Bride**

843.853.6402

[www.acharlestonbride.com](http://www.acharlestonbride.com)

#### **Blue Moon Events**

843.641.0055

[www.blumooncharleston.com](http://www.blumooncharleston.com)

#### **Duvall Catering and Event Design**

843.763.9222

[www.eventsbyduvall.com](http://www.eventsbyduvall.com)

#### **Distinctive Events**

843.723.1355

[www.distinctive-events.com](http://www.distinctive-events.com)

#### **Fleur—Luke Wilson Events**

843.693.2373

[www.lukesevents.com](http://www.lukesevents.com)

#### **Gathering Floral + Event Design**

843.723.3387

[www.gatheringevents.com](http://www.gatheringevents.com)

#### **Kristin Newman Designs**

843.723.6301

[www.kristinnewmandesigns.com](http://www.kristinnewmandesigns.com)

#### **Ooh! Events**

843.881.7576

[www.oohevents.com](http://www.oohevents.com)

#### **Soirée by Tara Guérard**

843.577.5006

[www.soireecharleston.com](http://www.soireecharleston.com)

#### **W.E.D.**

843.722.9333

[www.charlestonevent.com](http://www.charlestonevent.com)

### Caterers

#### **Caviar & Bananas**

843.577.7757

[www.caviarandbananas.com](http://www.caviarandbananas.com)

#### **Café Catering**

843-720-2072

[www.charlestonscafe.com](http://www.charlestonscafe.com)

#### **Cru Catering**

843.534.2433

[www.crucatering.com](http://www.crucatering.com)

#### **Duvall Catering and Event Design**

843.763.9222

[www.eventsbyduvall.com](http://www.eventsbyduvall.com)

#### **Good Food Catering**

843.723.7952

[www.goodfoodcatering.net](http://www.goodfoodcatering.net)

#### **Hamby Catering**

843.571.3103

[www.hambycatering.com](http://www.hambycatering.com)

#### **Iverson Catering**

843.810.7816

[www.iversoncatering.com](http://www.iversoncatering.com)

#### **Lowcountry Eats**

843.747.1100

[www.lowcountryeats.com](http://www.lowcountryeats.com)

### Lighting and Sound Design

#### **PDA Stage**

Production Design Associates

843.554.3466

[www.pdstage.com](http://www.pdstage.com)

### Rental Equipment

#### **All Occasions**

843.554.6334

[www.alloccasionsparty.com](http://www.alloccasionsparty.com)

#### **Group Dynamics**

843.805.5055

[www.groupdynamics.biz](http://www.groupdynamics.biz)

#### **Other Brother Entertainment**

843.225.5621

[www.otherbrotherent.com](http://www.otherbrotherent.com)

#### **PDA Stage**

Production Design Associates

843.554.3466

[www.pdstage.com](http://www.pdstage.com)

#### **Snyder Event Rentals & Staffing**

843.766.3366

[www.snydereventrentals.com](http://www.snydereventrentals.com)

#### **Stage Presence**

843.225.5631

[www.stagepresencellc.com](http://www.stagepresencellc.com)

## Frequently Asked Questions

### **What time should my event start and end?**

An evening event planned inside the museum may only be scheduled after 5:30pm and outside of regular operating hours. Guests and vendors must depart at or before 12:00 midnight. Please note event setup inside the museum can begin no earlier than 4:00 p.m. the day of the event.

### **How can I hold a date for an event? Is a deposit required? Is my deposit refundable?**

If you are interested in temporarily holding a date for your event, we will gladly do so upon your request for one month with no deposit necessary. Once you are ready to reserve your date on a definite basis, we require a scheduled walkthrough of the facility, a non-refundable deposit in the amount of 25% of the rental fee, a refundable \$500 damage deposit, and a fully signed rental agreement in order to confirm facility rental. The balance of the rental fee is due two weeks prior to your event.

### **Am I required to use an Event Coordinator?**

Yes, renters of the Gibbes Museum of Art are required to hire a Full Service or Day-of Coordinator for their event.

### **Can I use any vendors that I want to?**

We have a list of approved vendors from which you may choose. If you have already contracted a vendor or would like to use a vendor that is currently not on our list, please discuss with the Gibbes Rental Events Coordinator as we will make exceptions on a case-by-case basis. Please note that the museum has final approval over all vendors; therefore, we ask for you to discuss choices well in advance of your event with the Gibbes Rental Events Coordinator.

### **Does the museum have any furniture we can use?**

The Gibbes does not provide furniture or décor for your special event. Your planner, caterer, or an outside rental company can provide this service for you.

### **What type of function is not allowed at the Gibbes?**

Individuals and organizations are eligible to rent museum facilities for private functions with the exception of religious or political events, or events that require the sale and purchase of tickets. Events that involve cash bars and charge-based food service are not permitted.

### **Does the museum have any restrictions?**

Due to loaned exhibitions on the second floor of the museum, food and drink are permitted only in first floor galleries and courtyard. We do not allow any candles or open flames inside the museum and ask that all props and decorations be freestanding with the exception of the courtyard. *For a complete list of restrictions and policies, please review our rental agreement.*

## Additional Museum Information

**Museum Hours:** Tuesday-Saturday 10am-5pm; Sunday 1pm-5pm; closed Mondays

**Parking:** City of Charleston parking garages are located on Queen Street and Cumberland Street.

**Accessibility:** The Gibbes Museum of Art has wheelchair accessible entrances, elevators and restrooms.